

NOTICE OF PUBLIC MEETING HEARING
REGULAR MEETING
PARISH OF NATCHITOCHEES COUNCIL BOARD ROOM 211
NATCHITOCHEES, LOUISIANA

Monday, January 27, 2020

5:30 p.m.

A G E N D A

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. ELECTION OF OFFICERS:
 - Chairman
 - Vice-Chairman
6. Invited guests, and special presentations
7. Reports of Department Heads:
 - Public Works Director- Mr. John Richmond
 - OCS/Head Start Executive Director- Ms. Sharon Harris
 - Parish Treasurer- Ms. Julie Lockhart
 - Interim Director Planning and Zoning-Mr. David Kees, Jr.
8. Parish President-Mr. John Richmond
9. Adopt the minutes of the regular meeting of the Natchitoches Parish Council held Monday, November 18, 2019.
10. Appointments of Boards and Commissions.
Consider adopting a resolution confirming re-appointment/appointments to the following boards/commissions.

- A. Council to confirm the reappointment of Mark Custis to the Fire District No. 4 Board.
- B. Council to confirm the appointment of Steven Newbury to replace William Dowden on the Fire District No. 4 Board.
- C. Council to confirm the appointment of Joseph Bynog to replace Richard Stampley on the Fire District No. 6 Board.
- D. Council to confirm the appointment of Landon Amber to replace Greg Burke on the Tourist Commission.
- E. Council to confirm the appointment of Sammiaa Shields to the Children and Youth Planning Board.
- F. Council to confirm the appointment of Monique LaCour to the Children and Youth Planning Board.
- G. Council to confirm the re-appointment of Latnie "Trey" Brewton to the Saline Lake Game and Fish Preserve Commission.

11. First Introduction of proposed Ordinances:

- A. Council to Introduce Ordinance 001-2020 authorizing the transfer of the title to property identified as the Breda Head Start Center to Save the Children, and to authorize the Parish President to execute the Bill of Sale and any other documents required to effect the sale, as approved by the Office of the District Attorney.
- B. Council to Introduce Ordinance 002-2020 approving a Cooperative Endeavor Agreement between the Parish of Natchitoches and Save the Children for the purpose of leasing Parish Property at 7 Trudeau Street, Natchitoches, Louisiana to Save the Children to be used in its Head Start Program, upon approval of the Office of the District Attorney.

C. Council to consider introduction of Ordinance No. 003-2020 authorizing the transfer of title to property identified as the Campti Head Start Center to the Town of Campti, and to authorize the Parish President to execute the Bill of Sale and other documents required to effect the sale, as approved by the Office of the District Attorney.

D. Council to consider introduction of Ordinance No. 004-2020 authorizing the transfer of title to property identified as the NSU Head Start Center to Northwestern State University, and to authorize the Parish President to execute the Bill of Sale and other documents required to effect the sale, as approved by the Office of the District Attorney.

E. Council to consider introduction of Ordinance No. 005-2020 creating Natchitoches Parish Sewer District No. 2, establishing the geographical boundaries of the District, creating a Board of Commissioners to manage the District, establishing the authority of the Board, including the setting of rates and fees for District services and implementing office systems to handle the billing for services and other business functions, and other associated tasks in connection with the District.

Public Hearings:

- A. Council to consider Adopting Ordinance 20-2019 to Introduce adopting and enacting a new code for the Natchitoches Parish Code of Ordinances; providing for the repeal of certain Ordinances not included therein; Providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this Ordinance shall become effective.
- B. Council to consider Adopting Ordinance 21-2019 to remove approximately 0.59 miles in length of the Mink-Hutton Road, up to the Parish line from the Natchitoches Parish Road System.

- C. Council to consider adoption Ordinance #019-2019 authorizing the acceptance by the Parish of Natchitoches of a donation by Total Environmental Systems, Inc. of the Payne Sewer System to the parish and authorizing the Parish President to execute all documents in connection therewith, upon the advice of the District Attorney.

Action on Proposed Ordinances:

- A. Council to consider Adopting Ordinance 20-2019 to Introduce adopting and enacting a new code for the Natchitoches Parish Code of Ordinances; providing for the repeal of certain Ordinances not included therein; Providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this Ordinance shall become effective.
- B. Council to consider Adopting Ordinance 21-2019 to remove approximately 0.59 miles in length of the Mink-Hutton Road, up to the Parish line from the Natchitoches Parish Road System.
- C. Council to consider adoption Ordinance #019-2019 authorizing the acceptance by the Parish of Natchitoches of a donation by Total Environmental Systems, Inc. of the Payne Sewer System to the parish and authorizing the Parish President to execute all documents in connection therewith, upon the advice of the District Attorney.

Resolutions:

- A. Council to consider adopting Resolution-001-2020 to authorize the Executive Director to sign agreements and weekly reports for the Energy Assistance Program.
- B. Council to consider adopting a Resolution 002-2020 approving the holding of an election in Fire District No. 2 of the Parish of Natchitoches, State of Louisiana, on Saturday, May 9, 2020 to authorize the levy of a parcel fee therein.

- C. Council to consider approving Resolution 003-2020 authorizing the Parish President to enter into an agreement with Neopost to rent a postage machine and to authorize the Parish President to sign and execute any documents related to said agreement.
12. Other Agenda Items:
- A. Council to consider approving the appointment of Mr. Johnny Salard as the Interim Director of the Department of Public Works until the search for a permanent Director is conducted.
 - B. Council to consider naming two Council Members to be on the search committee for a new Director and Assistant Director of Public Works. The Committee will consist of the two Council Members and the Parish President. The Human Resources Coordinator will be an ex officio member of the committee.
 - C. Council to consider authorizing the Parish President to sign and execute an agreement with Hope for Paws for the reimbursement of expenses incurred through the Hope for Paws spay and neuter program.
 - D. Council to consider authorizing the Parish President to sign and execute an agreement with the Natchitoches Humane Society for the reimbursement of expenses incurred through the Humane Society's spay and neuter program.
 - E. Council to consider approval of a Cooperative Endeavor Agreement between the Parish of Natchitoches and the Department of Veterans Affairs for the joint funding of the local VA office during the period from January 1, 2020 through December 31, 2020. The Parish's share of the cost would be \$3,558.00 or \$296.00 per month.
 - F. Council to consider authorizing the Parish President to submit a Pre-Application for Round 1 funding in the Louisiana Watershed Initiative grant program if an eligible project can be identified.

G. Council to consider add Cyber Security Insurance to the Parish's Insurance awarded to Travelers.

H. Council to consider the awarding of bids for certain highway materials and the rejection of bids for other highway materials.

1. Cold Mix Asphalt - Diamond B Construction
2. Bottom Ash-- rebid no bidders
3. Crushed Stone--rebid due to bid specification too broad
4. Stone Riprap--rebid due to overbudget
5. Base Coarse Aggregate-- rebid due to overbudget
6. Crushed Concrete-- rebid due to no bidders
7. Silty Clay Soil-- rebid no bidders
8. Grader Blades -reject all bids due to incomplete submission
9. Winn Rock -Winn Rock
10. Wash Gravel--Tommy Russell
11. Metal Culverts -Coastal Culvert
12. Tires -Despino's Tire
13. Oil & Grease Products - Lott Oil
14. Excavator - Scott Equipment

I. Council to consider changing the February 17, 2020 to another date due to a Holiday.

J. Council to consider having a Legislative Audit done on the Financial records for the Parish of Natchitoches.

13. Visitors for Non-Agenda Items. (3 minutes)
 - A. Leshia Etheredge-Fish Hatchery Road
 - B. Shady Grove Community
14. Adjourn